
The Corps Instructions

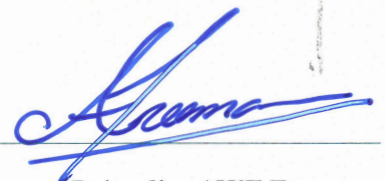
of the

Royal Australian Electrical and Mechanical Engineers



Corps Instruction One

“Description and Scope of RAEME Corps Instructions”



Brigadier AWF Freeman
Head of Corps
RAEME

14 October 2018

AG7971812**Corps Instruction Number One – Description and Scope of RAEME Corps Instructions****Introduction**

1. *Esprit de corps* makes a fundamental contribution to Army's capability with Corps continuing to play a vital role, even more so during the deep cultural and structural changes associated with the implementation of initiatives such as the Combat Service Support Concept of Operations (CSS CONOPS), Adaptive Army, Hardened and Networked Army (HNA). The manner in which Corps have been managed and contribute to Army capability has changed over the years, with the Head of Corps (HOC) function a significant modification of the older Director General Electrical and Mechanical Engineering (DGEME). Chief of Army Directive 05/01 dated 17 May 01, and Army Standing Instructions (Pers) Part 12 Chapter 7 (ASI(P) P12 Ch7) directed the re-establishment of the Head of Corps (HOC) function IOT represent the respective Corps in capability and heritage related issues. RAEME Corps Instructions cover a broad range of 'Corps' activities and provide relevant guidance and information.

Aim

1. The aim of this instruction is to detail the role and scope of RAEME Corps Instructions (CI).

Role

2. CIs are designed to be an authoritative source of information governing the administration of the Corps of RAEME.
3. CIs are provided to cover those subjects relating specifically to the Corps and Corps business which are not covered in other instructions or orders.

Scope

4. The details of the subjects and the relevant CI numbers are as follows:
 - a. CI 01 – Description and Scope of RAEME Corps Instructions
 - b. CI 02 – RAEME Head of Corps Responsibilities
 - c. CI 03 – RAEME Corps Fund Charter
 - d. CI 04 – The RAEME Corps Committee
 - e. CI 05 – The RAEME Emblem
 - f. CI 06 – The RAEME Cipher
 - g. CI 07 – The RAEME Centerpiece
 - h. CI 08 – The RAEME Corps "Prince Philip" Banner
 - i. CI 09 – The RAEME Corps Flag and Flag Identification RAEME Workshop
 - j. CI 10 – The RAEME March
 - k. CI 11 – The RAEME Slow March
 - l. CI 12 – RAEME Corps Patron St
 - m. CI 13 – RAEME Corps Grace
 - n. CI 14 – RAEME Corps Prayer
 - o. CI 15 – RAEME Corps Motto
 - p. CI 16 – RAEME Corps Call
 - q. CI 17 – RAEME Corps Port
 - r. CI 18 – RAEME Corps Ties
 - s. CI 19 – The RAEME Corps Conference

- t. CI 20 – Regional RAEME Representatives
- u. CI 21 – The RAEME Recognition of Service Certificate
- v. CI 22 – RAEME Corps Awards - Craftsman of the Year
- w. CI 23 – RAEME Corps Awards - Junior Regimental Award (Sub 2 SGT)
- x. CI 24 – RAEME Corps Awards - BRIG Martins, OBE Award (Sub 4 SGT)
- y. CI 25 – RAEME Corps Awards - Artificer of the Year Award (Sub 4 WO)
- z. CI 26 – RAEME Corps Awards - Regimental Award (WO CSS)
- aa. CI 27 – RAEME Corps Awards - LT Peter Jennings Award (LOBC)
- bb. CI 29 – Badge Qualification Artificer
- cc. CI 30 – RAEME Honorary Appointments
- dd. CI 31 – The RAEME Associations
- ee. CI 34 – RAEME Craftsman Memorial
- ff. CI 35 – Protection and use of RAEME Emblems
- gg. CI 38 – RAEME Corps Coin

Amendments to Corps Instructions

5. Subjects recommended for issue as a Corps Instruction may be originated by any RAEME member, unit or headquarters and forwarded through Corps channels to the Corps RSM to be raised in business at the next Corps Executive Committee Meeting, or submit it for Out-of-Session consideration.

6. Proposed new instructions or amendments to existing instructions are to be forwarded through Corps channels to the Corps RSM. The Corps RSM will raise the proposed amendment as ‘New Business’ at the next Corps Executive Committee Meeting or submitted for Out-of-Session consideration.

7. The Corps executive is to be provided a background summary of events leading to, or the outcomes desired, from the proposed Corps instruction or amendment. The background summary is to include:

- a. Proposer
- b. Background statement
- c. Amended text highlighted within the document.

8. HOC Cell personnel may make changes to Corps Instructions without the permission of the Head of Corps where:

- a. spelling or grammatical errors are identified
- b. the relevant abbreviations, acronyms, initialisms, names of units and cells change, but the form and function of the Corps Instruction remains extant.

9. The HOC Cell is to maintain current copies of the Corps Instructions using Objective. Current copies are to have access privileges set to ‘all users’ of Objective with links published on the RAEME DRNet intranet page. Version control is to be maintained using Objective ‘versions’.

Arte Et Marte